

# Adjustment Report Monthly Production Report

U.S. Department of Housing and Urban Development  
Office of Manufactured Housing Program

OMB Approval No. 2502-0233  
expires 10/31/2006

The Manufactured Housing Procedural and Enforcement Regulations, 24 CFR Part 3282, require manufacturers to report certification label usage on a monthly basis. The information collected here will be used in conjunction with reporting home distribution, collecting fees, and reimbursing parties as appropriate under these Regulations. Public reporting burden for this collection of information is estimated to average 0.5 hours per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Response to this information collection is mandatory. This agency may not collect this information, and you are not required to complete this form, unless the form displays a currently valid OMB control number.

Home Manufacturer's Name & Address		Factory Address	
Manufacturer's Representative		Phone	Date (mm/dd/yyyy)
Report for month of (mm/yyyy)		IPIA	

**Section I** Check appropriate box to:  add unreported units, or  report open destinations (use a separate reporting form for each category when reporting both unreported units and open destinations)

Certification Label Number (include all zeros and agency prefix)	Manufacturer's M/H ID or Serial Number	Date of Manufacture (mm/dd/yyyy)	First Shipping Destination				Type of Unit (*see below)
			Dealer's Name	City	State	Zip Code	

**Section II** (to correct previously reported information)

Certification Label Number (include all zeros and agency prefix)	Manufacturer's M/H ID or Serial Numbers	Date of Manufacture (mm/dd/yyyy)	Previous Information	Correction	Type of Unit (*see below)

Distribution  
Original - HUD's Monitoring Contractor  
Copies to: IPIA  
Manufacturer

\*Type of Unit:  
Single-wide Unit (S)  
Multi-wide Unit 1st Section (M1)  
Multi-wide Unit 2nd Section (M2)  
Multi-wide Unit 3rd Section (M3)